



Republic of the Philippines  
Department of Health  
**HEALTH FACILITIES AND SERVICES REGULATORY BUREAU**

## **ADVISORY**

Effective July 22, 2021, the Health Facilities and Services Regulatory Bureau (HFSRB) and the Centers for Health Development – Regulation, Licensing and Enforcement Division (CHD-RLED) shall utilize Application for Permit to Construct a Health Facility (Form-PTC-A) Revision 6 to include Clinical Laboratory based on A.O. No. 2021-0037 dated June 11, 2021. Permit to Construct Fee shall be in the amount of P1,000.00 per Clinical Laboratory regardless of classification.

Please be guided accordingly.

Thank you.

  
**ATTY. NICOLAS B. LUTERO III, CESO III**  
Director IV

**Pag Lisensyado... ProtektaDOH**



**Republic of the Philippines**  
**Department of Health**  
**HEALTH FACILITIES AND SERVICES REGULATORY BUREAU**

Form-PTC-A Rev 6

**APPLICATION FOR PERMIT TO CONSTRUCT A HEALTH FACILITY**

Name of Health Facility \_\_\_\_\_

Location of the Health Facility \_\_\_\_\_

Number	Street	Barangay
City/ Municipality	Province	Region

Name of Applicant \_\_\_\_\_

Owner/ Head of Health Facility

Address of Applicant \_\_\_\_\_

Contact Information \_\_\_\_\_

Classification According to:

Land line	Mobile Number	E-mail Address
Ownership: <input type="checkbox"/> Government	<input type="checkbox"/> Private	
Capability:		
<input type="checkbox"/>	Ambulatory Surgical Clinic	
<input type="checkbox"/>	Birthing Home	
<input type="checkbox"/>	Clinical Laboratory	
<input type="checkbox"/>	Dialysis Clinic	
<input type="checkbox"/>	Drug Testing Laboratory	
<input type="checkbox"/>	Drug Abuse Treatment and Rehabilitation Center	
<input type="checkbox"/>	Residential	<input type="checkbox"/> Residential with Out-patient <input type="checkbox"/> Non-Residential
<input type="checkbox"/>	Hospital	
Function:		
<input type="checkbox"/>	General	<input type="checkbox"/> Speciality
	If General, <input type="checkbox"/> Level 1 <input type="checkbox"/> Level 2 <input type="checkbox"/> Level 3	
<input type="checkbox"/>	Infirmary	
<input type="checkbox"/>	Medical Facility for Overseas Workers and Seafarers	
<input type="checkbox"/>	Psychiatric Care Facility	
	<input type="checkbox"/> Acute-Chronic <input type="checkbox"/> Custodial	
<input type="checkbox"/>	Primary Care Facility	

Proposed Bed Capacity (if applicable) \_\_\_\_\_

Type of Construction:

New, specify \_\_\_\_\_

Expansion/Renovation ( for existing health facility), specify \_\_\_\_\_

Attachment: (incomplete attachment shall be a ground for the denial of this application, kindly check submitted documents)

A. Letter of Intent for new and existing health facility (background and scope of the project);	
B. For new health facility;	
1. Certificate of Need from the DOH-Regional Office (for hospital below 100 Authorized Bed Capacity )	
2. Proof of Registration of Name of Health Facility	
2.1. DTI/ SEC Registration including Articles of Incorporation and By-Laws (for private health facility)	
2.2. Enabling Act/ Board Resolution (for government health facility)	
2.3. Cooperative Development Authority Registration including Articles of Cooperation and By-Laws	
3. Three (3) Sets of Site Development Plans and Architectural Floor Plans (in blue print 20" x 30")	
3.1. Signed and sealed by an Architect/Engineer	
3.2. Showing all areas with appropriate scale, dimension and labels	
3.3. Demonstrating proper spatial and functional relationships of areas (refer to Checklist for Review of Floor Plan)	
C. For expansion/renovation of existing health facility;	
1. Latest DOH Approved Permit to Construct and Approved Floor Plan with latest copy of LTO/COA	
2. Floor Plan indicating proposed change/s (refer to B.3)	
D. Feasibility Study (for non-hospital based dialysis clinic only)	
E. Application Fee (refer to Schedule of Fees)	

I hereby declare that this Application has been accomplished by me, and that the foregoing information and attached documents required for the permit to construct are true and correct.

Signature over Printed Name of Approving Authority	Form-PTC-A Revision: 06 7/22/2021 Page 1 of 1
Date:	