



Republic of the Philippines  
Department of Health  
**OFFICE OF THE SECRETARY**

September 14, 2010

**DEPARTMENT MEMORANDUM**  
NO. 2010-0226

**TO: All Regulatory Officers of DOH/ CHDs, Owners/ Operators of Freestanding and Facility Based Drug Testing Laboratories and All Concerned Stakeholders.**

**Subject: Paperless Online Renewal of 2011 Certificate of Accreditation for Drug Testing Facility.**

Online renewal of Certificate of Accreditation for Drug Testing Laboratories for C.Y. 2011 will start on October 1, 2010 and end on December 31, 2010. For online application visit [www.idtomis.doh.gov.ph/idtomis/login.jsp](http://www.idtomis.doh.gov.ph/idtomis/login.jsp). You are hereby informed that failure to apply online on or before December 31, 2010 will result to **lapse accreditation**. Payment of P 5,000.00 must be made to the Department of Health and or Bureau of Health Facilities and Services thru Postal Money Order (PMO) or cash (personally to the DOH cashier). DTL facility whose accreditation has lapsed will be required to apply for initial accreditation subject to new guidelines for accreditation.

Further, please be guided that BHFS will **not require** the submission of documents for 2011 renewal. However, DTL facilities are required to have all relevant and updated documents including notarized renewal application forms available at all times within the facility. Failure to present the complete and updated documents including standard operating procedures for DTL and record books to the BHFS/CHD inspection/monitoring team will merit suspension of the accreditation.

Please be guided accordingly.

By Authority of the Secretary of Health:

  
**ALEXANDER A. PADILLA**  
Undersecretary of Health

**Policy Standards Development Team for Regulation**

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